

**DEPARTMENT OF SCHOOL
ADMINISTRATION**

PCI ACTION PLAN

FORM 4 – 2

Due annually October 31st to the Department of School Administration and
a copy to the Department of Curriculum & Instruction



VBCPS Plan for Continuous Improvement

Sheet # 1 of 3

School: Bettie F. Williams

DATE: October 31, 2008

SOA Alignment: Student Achievement

School Division Goal: Expand Instructional Opportunities Through Data Driven Curriculum

School / Office / Department Measurable Objective: **To increase the Social Studies pass rate of the 5th grade SOL's from 52% to 75% by the end of the 2008-09 school year.**

Focus: **History, Economics, Civics, Geography**

PLAN

Strategies/Procedures <small>(Describe briefly what will be done to accomplish the goal.)</small>	Point Person or Action Team	Critical Resources Needed <small>(What material needs, staff development, and resources will be needed to carry out the plan?)</small>	Assessment <small>(How will progress be measured?)</small>	Targets / Projections
Integrate technology in social studies lessons. (PowerPoint presentations, use of laptops, and teacher lead lessons in lab.)	CRS Classroom Teachers		Report Card Grades Local Assessments SOL Released Tests	75% SOL pass rate in 5 th grade Social Studies
Integrate social studies with language arts (guided reading, shared reading, word sorts, reader's theater, non-fiction writing)	Reading Specialists Curriculum Specialist Classroom Teachers	Collaboration planning with reading specialists and team partner		
Implement Kagan structures and strategies to ensure student engagement and interaction with peers.	Classroom Teachers	Teacher training through Organizational Development		
Maintain word walls with content words in all 5 th grade classrooms.	Classroom Teachers			
Use the interactive notebook for note taking and learning social studies concepts.	Classroom Teachers			
Provide enrichment opportunities • Field trip to Jamestown for 4 th grade and Richmond for 5 th grade • Key Virginians Walk of Fame • Young Audiences performance • Jamestown Outreach Program	Classroom Teachers	Title I funds to subsidize field trips		
Use interactive games and flashcards to reinforce social studies concepts	Classroom Teachers			
Provide ongoing staff development • Weekly collaborative planning • Quarterly on the clock collaborative planning • Workshops on social studies instructional practices	Administrators Reading Specialists Curriculum Specialist	Planning time Professional leave quarterly Substitutes for quarterly planning	Planning notes and observations Learning walks	

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Incorporate school wide rules and procedures to ensure student engagement and learning.	Administrators Classroom teachers Staff members	Rules and procedures chart with visuals	Discipline referrals Monthly Discipline Report	Decrease the referral rate by 25% from 152 to 114 referrals (duplicated) for 2008-09.
Promote high student attendance	Attendance Action Team	Funds for incentive program in February and March	Monthly Attendance Data	96% student attendance rate
Improve Parental Involvement <ul style="list-style-type: none"> • Eagles Excelling in Education Program • Parent Involvement Programs • Title I Parent Meetings • PTA Events • Communication Tools (Newsletter, Wednesday envelope, Alert Now) 	Assistant Principal School Social Worker Parent Involvement Committee Title I Teachers PTA	VB Education Foundation Grant (\$5,000) Title I Funds	School Report Card Annual Survey	Attain a parent satisfaction rate of 90%.

DO

Start Date: 11/05/08	Review Cycle: <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Bi-monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annually
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CHECK	Resulting Data	ACT	Adjustments or Improvements
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Social Studies Assessment Tests: 2008-2009

	Geography		History		Civics		Economics	
	1	2	1	2	1	2	1	2
4th								
5th								

Social Studies Assessment Tests: 2007-2008

	Geography		History		Civics		Economics	
	1	2	1	2	1	2	1	2
4th	58%	59%	65%	47%	31%	59%	55%	58%
5th	73%	N/A	65%	58%	73%	57%	65%	43%

Social Studies: Report Card Grade Distribution
Quarter 1 2008-2009

	# of Students	A	B	C	D	E
4th Grade	202	33	84	71	12	2
5th Grade	190	37	54	47	30	22

- November 2008
- The social studies assessment is not administered until the end of the first semester.


 - The social studies report card results are mixed for grades 4 and 5. In 4th grade, a non-testing grade in this area, 93% of our students received a grade of C or better. However, in 5th grade, 72% of the students earned a C or better.

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CHECK	Resulting Data	ACT	Adjustments or Improvements
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<i>VBCPS Plan for Continuous Improvement</i>	Sheet # 1 of 3	School: Bettie F. Williams	DATE: October 31, 2008
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SOA Alignment: Student Achievement

School Division Goal: Expand Instructional Opportunities Through Data Driven Curriculum

School / Office / Department Measurable Objective: **To increase the Math SOL pass rate in 4th and 5th grade combined from 67% to 79% by the end of the 2008-09 school year.**

Focus: **Computation/Estimation; Measurement and Geometry**

PLAN

Strategies/Procedures <small>(Describe briefly what will be done to accomplish the goal.)</small>	Point Person or Action Team	Critical Resources Needed <small>(What material needs, staff development, and resources will be needed to carry out the plan?)</small>	Assessment <small>(How will progress be measured?)</small>	Targets / Projections
Provide extra small group remediation <ul style="list-style-type: none"> • Breakfast tutoring club • After school remediation program • Galaxy Program 	Math Specialists Academic Coordinator	2 Math Specialists, one for each grade level Tutors for math tutoring	Report Card Grades Local Assessments SOL Scores	79% SOL pass rate in math for 4 th and 5 th grade combined.
Provide hands-on enrichment experiences <ul style="list-style-type: none"> • Measurement lab monthly • Power game days weekly Young Audiences performance 	Math Specialists Classroom teachers	Title I funds for materials and contracted services		
Implement school wide math review activities <ul style="list-style-type: none"> • Problem of the week on morning announcements • Vocabulary review on screen in cafeteria • Review cards given to staff members for use at lunch and PE 	Data Support Specialist Math Specialists Teacher assistants Classroom teachers Computer Resource Specialist	Flash cards Problems on the announcements Vocabulary PowerPoint		
Enhance practice of facts using Fastt Math program	Math Specialists Classroom teachers	Fastt Math software Assistance in Computer Lab provided by Math Specialists		
Implement Calendar Math in all classrooms	Math Specialists Classroom teachers			
Integrate math into all curriculum areas including music, PE, and art	Math Specialists Curriculum Specialist Art, Music, and PE teachers			
Provide ongoing staff development <ul style="list-style-type: none"> • Weekly collaborative planning • Quarterly on the clock collaborative planning 	Administrators Reading Specialists Curriculum Specialist	Planning time Professional leave quarterly Substitutes for quarterly planning		

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<ul style="list-style-type: none"> • Workshops on Math instructional practices 				
Incorporate school wide rules and procedures to ensure student engagement and learning.	Administrators Classroom teachers Staff members	Rules and procedures chart with visuals	Discipline referrals Monthly Discipline Report	Decrease the referral rate by 25% from 152 to 114 referrals (duplicated) for 2008-09.
Promote high student attendance	Attendance Action Team	Funds for incentive program in February and March	Monthly Attendance Data	96% student attendance rate
Improve Parental Involvement <ul style="list-style-type: none"> • Eagles Excelling in Education Program • Parent Involvement Programs • Title I Parent Meetings • PTA Events • Communication Tools (Newsletter, Wednesday envelope, Alert Now) 	Assistant Principal School Social Worker Parent Involvement Committee Title I Teachers PTA	VB Education Foundation Grant (\$5,000) Title I Funds	School Report Card Annual Survey	Attain a parent satisfaction rate of 90%.

DO

Start Date: 11/05/08	Review Cycle: <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Bi-monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annually
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CHECK

Resulting Data

Math Assessments 2008-2009

Grade	Computation/ Estimation			Geometry			Measurement			Number/ Number Sense			Patterns/Functions/ Algebra			Probability/ Statistics		
	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3
4 th	76			66			na			71			na			74		
5 th	41			57			na			58			na			47		

Math Assessment Results 2007-2008

Grade	Computation/ Estimation			Geometry			Measurement			Number/ Number Sense			Patterns/Functions/ Algebra			Probability/ Statistics		
	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3
4 th	75	63	67	65	na	na	na	64	60	67	64	58	na	63	na	71	50	72
5 th	41	47	36	60	65	na	na	55	46	58	50	55	na	32	51	46	59	na

**Math: Report Card Grade Distribution
Quarter 1 2008-2009**

	# of Students	A	B	C	D	E
4th Grade	202	21	106	64	11	-
5th Grade	188	26	68	61	31	2

ACT

Adjustments or Improvements

November 2008

- The math local assessment test scores for 4th grade were very positive. All scores were better than 70% except for geometry. Unfortunately, the 5th grade scores were not as good as we expected. All scores were below 60% with the lowest being in computation/estimation. These results (for both grades levels) are very similar to last year's results.

- The report card grades show that the vast majority of our students are making satisfactory progress. In grade 4, 95% of the students received a grade of C or better and no student received an E on their report card. In the 5th grade, 82% of the students received a C or better on their report card. In 4th and 5th grade combined, 88% of our students received a C or better.

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**DEPARTMENT OF SCHOOL
ADMINISTRATION***VBCPS Plan for Continuous Improvement*

Sheet # 1 of 4

School: Bettie F. Williams

DATE: October 31, 2008

SOA Alignment: Student Achievement

School Division Goal: Expand Instructional Opportunities Through Data Driven Curriculum

School / Office / Department Measurable Objective: **To improve the English-Reading SOL pass rate in 4th and 5th grades combined from 80% to 85% by the end of the 2008-09 School year.**Focus: **Understand a variety of printed materials/resource.****PLAN**

Strategies/Procedures (Describe briefly what will be done to accomplish the goal.)	Point Person or Action Team	Critical Resources Needed (What material needs, staff development, and resources will be needed to carry out the plan?)	Assessment (How will progress be measured?)	Targets / Projections
Emphasize guided reading and reading comprehension strategies	Reading Specialists Classroom teachers	Guided reading materials Instruction in reading strategies	Language Arts tests DRA scores Report Card Grades	85% SOL pass rate in English-Reading for 4 th and 5 th grade combined.
Increase small group and individual reading intervention • Small group reading instruction in classrooms • Volunteers reading with students during school	Reading Specialists Title I staff	2 full time Reading Specialists Highly trained volunteers Title I Reading Staff	DRA scores for 4 th grade Language Arts tests Report Card Grades	
Increase reading practice using technology	Title I Coordinator	Read About computer program for 4 th and 5 th grades	Post tests on the Read About program	
Motivate students to enjoy reading	Reading Specialists Library/ Media Specialist	Boys Reading Club Girls Reading Club High interest reading materials Accelerated Reading Program	Reading Interest Inventory	
Provide extra resources for reading assistance • Galaxy program • Triple E program • SOL After school Remediation Program	Classroom teachers Office Staff	VB Education Foundation Grant Title I Funds SOL Remediation Funds	LA Assessment Scores DRA scores Report Card Grades	
Provide ongoing staff development • Weekly collaborative planning • Quarterly on the clock collaborative planning • Workshops on reading and writing instructional practices	Administrators Reading Specialists Curriculum Specialist	Planning time Professional leave quarterly Substitutes for quarterly planning	Planning notes and observation Learning walks	

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Resulting Data School:

Language Arts Quarterly Tests: 2008-2009

	Word Study			Reading		
	1	2	3	1	2	3
4th	70%			73%		
5th	72%			61%		

Language Arts Quarterly Tests: 2007-2008

	Word Study			Reading		
	D	1	2	D	1	2
4th	75%	58%	80%	72%	68%	70%
5th	57%	70%	65%	61%	62%	62%

Subgroup Analysis 2008-2009

Grade 4	1	2	3	Grade 5	1	2	3
POV	72%				62%		
LEP	63%						
SWD	64%				55%		
Unspecified	76%				64%		
African American	72%				62%		
Caucasian	70%				62%		
Hispanic	70%				73%		
Amer. Indian	N/A						
Asian	84%				75%		
Pacific	95%						
Male	71%				60%		
Female	74%				66%		

ACT

Adjustments or Improvements

November 2008

- The LA Assessment results for the diagnostic test are fairly promising. Our 4th grade students performed above 70% in both reading and word study. Our 5th grade students scored 72% in word study and 61% in reading. Hopefully, the 4th grade scores will only get better and the 5th grade results will rise to the 70% range.
- The local LA assessment results disaggregated by subgroup are rather positive. The 4th grade results are better than the 5th grade, but almost all of the scores are above 60%.

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Resulting Data School:

Reading: Report Card Grade Distribution
Quarter 1 2008-2009

	# of Students	A	B	C	D	E
4th Grade	203	37	70	71	17	8
5th Grade	190	16	73	58	27	16

ACT

Adjustments or Improvements

- The report card grades indicate that most of our students are making satisfactory progress in reading at the end of the first grading period. In 4th grade, 88% of the students received a C or better on their report card. In 5th grade, 77% of the students received a C or better. Overall, 83% of our 4th and 5th grade students combined are earning a C or better.

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Resulting Data

Discipline Data 2008-2009

	2008-09 # of Referrals	2008-09 Total # of Students	2007-08 # of Referrals	Male	Female	African	Cauc.	Hisp.	Amer. Ind.	Asian	Native Haw.	Unsp.	ISS	OSS
Sept.	2	2	6	2	0	2	0	0	0	0	0	0	0	2
Oct.	8	8	23	7	1	6	1	1	0	0	0	0	0	8
Nov.	11	9	12	9	0	7	1	1	0	0	0	0	0	9
Dec.			6											
Jan.			25											
Feb.			15											
Mar.			14											
Apr.			19											
May			28											
June			4											
Totals for the year	21	19	152	18	1	15	2	2	0	0	0	0	0	19
Total %				95%	5%	79%	11%	11%	0%	0%	0%	0%	0%	90%
Pop %				52.3%	47.8%	85.5%	4.3%	4.3%	0%	1.8%	0.5%	3.8%		

ACT Adjustments or Improvements

- The total number of discipline referrals entered this year is down 56% from the same time in 2007-08.

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CHECK Resulting Data

	Williams 2007-08	Williams 2008-09	Year to Date 2008-09
Sept.	97.85%	97.78%	97.78%
Oct.	96.47%	97.11%	97.45%
Nov.	95.31%	97.24%	97.38%
Dec.	94.94%		
Jan.	95.95%		
Feb.	96.00%		
Mar.	96.04%		
Apr.	96.29%		
May	95.83%		
June	92.48%		

ACT Adjustments or Improvements

- We are off to a good start this year. Student attendance in September and October is better than it was at the same time last year.